

## REQUEST FOR PROPOSALS

The National Development Agency (NDA) hereby Requests for Proposals from Civil Society Organisations (CSOs), including NPOs and Co-operatives to provide Volunteers who would work in communities, particularly townships and rural areas in all 52 Districts of the country in the response to combat the effects of Covid-19 on poor communities as part of the Presidential Employment Stimulus Programme.

### THE PROGRAMME

The NDA will partner with 100 Civil Society Organisations (CSOs), including NPOs and Co-operatives, who will in turn provide and manage the volunteers in all provinces. Specifically, the CSO will fulfil the following duties:

- Screening and recruitment and management of volunteers;
- Identification of sites for implementation;
- Liaison with local SASSA, DSD and other government entities in local communities;
- Payment of monthly stipends to volunteers based on reconciliation of attendance and work conducted

### APPLICATION DOCUMENTS

The application documents and Terms of Reference are obtainable from the NDA website on [www.nda.org.za](http://www.nda.org.za) or at the NDA National and Provincial Offices.

### SUBMISSION OF PROPOSALS

All proposals must be submitted in the National and Provincial Offices of the NDA on the addresses and email listed below:

Submissions must be marked as follows: VOLUNTEER PROGRAMME

- National Office: Ms. Thando Ngqase, 26 Wellington Road Parktown. Tel: (011) 018-5500.  
E-mail: [bomikazis@nda.org.za](mailto:bomikazis@nda.org.za)
- Eastern Cape Provincial Office: Ms. Nokulunga Skeyi 1st Floor Vencedon OfficePark 8 Donald Road Vincent Park, East London, Tel: (043) 721-1227, e- mail: [tozaman@nda.org.za](mailto:tozaman@nda.org.za)
- Free State Provincial Office: Mr. Itumeleng Kwenane: 3rd Floor Ilustae Building Cnr. St. Andrews and Aliwal Streets Bloemfontein. Tel: (051) 430-2024, e-mail: [pasekam@nda.org.za](mailto:pasekam@nda.org.za).
- Gauteng Provincial Office: Ms. Mapule Phora, 26 Wellington Road, Parktown Tel: (011) 339-1036, e-mail: [LeratoD@nda.org.za](mailto:LeratoD@nda.org.za)
- KwaZulu Natal Provincial Office: Ms. Yolisa Ndima, 6th Floor Marine Building 22 Dorothy Nyembe Street, Durban. Tel: (031) 305-5542, e-mail: [LungileKH@nda.org.za](mailto:LungileKH@nda.org.za).
- Limpopo Provincial Office: Ms. Gillian Mahange, Fimnic Building, 66A Market Street, Polokwane. Tel : (015) 291-2492. Email: [percym@nda.org.za](mailto:percym@nda.org.za)
- Mpumalanga Provincial Office: Mr. Maxwell Mathebula, 16 Brander Street, Nelspruit. Tel: (013) 755-3777/1478. E-mail: [nonhlanhlam@nda.org.za](mailto:nonhlanhlam@nda.org.za).
- North West Provincial Office: Mr. Potlako Ntlatleng, 1st Floor IDT Building, ERF4059 Newton Street, Mafikeng. Tel: (018) 392-6892, email: [motlalepulat@nda.org.za](mailto:motlalepulat@nda.org.za)
- Northern Cape Provincial Office: Mr. Lesedi Piki, Block E, Tlhokomele Centre, Matanzima Street, Kimberly. E-mail: [KeamogetsweM@nda.org.za](mailto:KeamogetsweM@nda.org.za)
- Western Cape Regional Office: Mr. Ardiel Soeker, E-mail: [karenm@nda.org.za](mailto:karenm@nda.org.za)

**PROPOSALS SUBMISSION CLOSING DATE: 18 February 2022**

### Information Session

A non-compulsory Information session to assist applicants with the proposals will be held as follows:

Date	Time	Location
28 January 2022	10h00	Due to the current Covid-19 pandemic the Information Session will be held on Microsoft Teams. Applicants who are interested in joining the Information Session MUST send their e-mail addresses to: <a href="mailto:bomikazis@nda.org.za">bomikazis@nda.org.za</a> by 09h00 on the 28 January 2022 so that a link can be sent to them for joining the Microsoft Teams meeting.